



**IEQ Concern Form**  
School Facilities  
IEQ Coordinator

Instructions: Complete this form if you believe that you have a concern about the indoor environmental quality of a HCPSS building or facility. The form is to be submitted to the HCPSS IEQ Coordinator. You will be contacted within 5 working days regarding your concern.

Name of person completing the form: Christina Delmont-Small Date of this request: 8/29/16  
 Student  Staff  Parent  Visitor  
Contact information: Phone: 703-434-2185 Email: delmont\_small@verizon.net

School Building/Facility: Centennial Lane ES Location (specific room or area) Portable 90

Briefly describe the concern or problem. Have you attached a photo? Yes Date of photo: 8/26/16

HVAC unit is not filtering the air, filters are the wrong size and mold in the closet.

When did you notice the problem: 8/26/16

Action taken by HCPSS:

I spoke with the principal and she said she would report to her director.

Name / Signature of the HCPSS person responding: Christina Delmont-Small