



**IEQ Concern Form**  
School Facilities  
IEQ Coordinator

Instructions: Complete this form if you believe that you have a concern about the indoor environmental quality of a HCPSS building or facility. The form is to be submitted to the HCPSS IEQ Coordinator. You will be contacted within 5 working days regarding your concern.

Name of person completing the form: Amanda Wadsworth Date of this request: 11/30/16  
 Student  Staff  Parent  Visitor  
Contact information: Phone: 410-313-2800 Email: Amanda\_wadsworth@hcpss.org

School Building/Facility: Centennial Lane Elem. Location (specific room or area) Portable 149 Outside and Vent in 5<sup>th</sup> Grade Closet in building

Briefly describe the concern or problem. Have you attached a photo? No  Date of photo: \_\_\_\_\_

During the course of our IEQ Walk Through, we identified two areas of concern. One area was the vent in the 5<sup>th</sup> grade closet within the building. This was able to be remediated today. The other area of concern is the outside left corner of Portable 149. We are submitting this IEQ concern form and the area will be investigated by appropriate personnel.

When did you notice the problem: The team noticed it as part of the walk-through, and the portable was recently brought forth by a staff member who noticed the outside of the portable.

---

Action taken by HCPSS:

Progress Report: 12/2/16

- 1: Walked entire roof and checked all seams and patches. There were no visible signs of any areas that would be leaking.
- 2: Checked all perimeter integrated gutter system for failure or spaces water could intrude into the building. There were no issues identified. Tightened or installed new screws for any loose screws.
- 3: Went through the entire outside and removed old downspout brackets and fasteners and installed EPDM washer head screws in where they were missing and where old hardware was removed.
- 4: Removed full length gutter from the rear of the building. Removed debris and water and installed a 10' section over the door, sloped into the grass area.
- 5: Patched all existing holes with EPDM washer head screws from removal of the gutter and downspout.

Will revisit the site during a heavy rain to inspect for water infiltration. However, based upon inspection and work completed, there is a high level of confidence that the unit is tight.

Name / Signature of the HCPSS person responding: \_\_\_\_\_

10910 Clarksville Pike • Ellicott City, MD 21042 • 410-313-6600 • [www.hcpss.org](http://www.hcpss.org)