		IEQ SCHOOL DATA BASE							
School Name: Centennial Lane	e Elementary School	Principal: Amanda Wadsworth		DATE: Novem	ber 30, 2016				
IEQ Team Leader: Bradley Scobie IEQ System Leader: Greg Maciulla									
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSEI
1. No unusual or offensive odors, or temperature discomfort	111/ 144/ 145	room feels warm/ warm and musty/ cool		x		12/1/16	12/1/16		
2. No Air Fresheners	165 (Gym Office)/ 106 (Health Room)/ 136/ 155	spray lysol can/ spray lysol can & bleach/ spray lysol can/ spray lysol can/	X			12/1/16	12/1/16		
3. No food, dirty lunch boxes, etc. left in room	128/ 133/ 202/ 165 (Gym Office)/104 (Staff Longe)/ 115 (Media Office)/ 206/ 133/ 136/ 210/ 207/ 151/	food not stored properly/ food not stored pr	x			12/1/16	12/1/16		
4. Vents are clean and unobstructed	164 (Gym Storage)/ 161 (Storage)/ 160 (Kiln)/ 218/ 158/ 157/ 147/ 149/ Closet between 207 & 209/ 145/ 155	difuser dirty/ difuser dirty/ difuser dirty/ difuser dirty/ difuser dirty/ difuser dirty/ difuser completely closed/ difuser dirty/ suspicious material on difuser/ return dirty/ returns dirty	x	x		11/30/16	11/30/16		
5. Temperature sensors are not blocked									
6. Area appears clean and dust free									
7. No signs of animal infestation	123	silverfish							
8. Ceiling tiles present; no broken, stained, or painted	elevator for stage/ cafeteria/ boys bathroom near 124/ 120/ 124/ 125/ Hall between 202 &204/ 201/ 111/ 140/ 159/ 207/ Entrance near 209/	stained tile/ stained tile/ stained tile/ stained tile/ stained tile/ hole in ceiling tile/ stained tiles. hole in tile/ stain on ceiling tile/ bowing ceiling tiles/ 2 stained ceiling tiles/ water leak- light near sink/ stain on ceiling tile/ hole in ceiling tile/		x		12/1/16	12/1/16		
9. Walls show no signs of water damage/mildew/ paint irregularities	Entrance near 204	white salt residue on bricks		X	17183	1/10/17			

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10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.								
11. Limited use of non-issued HCPSS furniture and appliances	(Health Room Office)/ 101 (AP Office)/ 115 (Media Office)/ 206/ Hall between 207 & 209/ 209/ 147/ hall between 153 & 156/ 151/ 145	lamp/ bookshelves/ lamp/ microwave/ couch, lamps/ refrigerator/ lamps, refridgerator/ microwave, coffee pot/ lamp/ lamp, refrigerator, coffee maker/ lamp/ refrigerator, lamp/ refrigerator/ refrigerator, microwave/ refrigerator, microwave/ microwave/ coffee maker, bookshelf/ refrigerator/ microwave/ microwave/ refrigerator/	x			12/1/16		
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	201 /204/ 202 / 101 (AP Office)/ 113/ 141 / 159/ 218 / Hall outside 218/ 158 / 157/ 155 / 154/ 153 / 156/ 146 / 147/ 145 / 144/ 150 (ESOL)/ 209/ 205&206 / 210/ 136 / 135/ 134 /	rugs, cushions/ rugs, stuffed animals/ rugs, curtains, chair cushion, stuffed animals, pillows/ rug, ceiling hanging /carpet, rugs, stuffed animals/ blanket, stuffed animals/curtains/ stuffed animals/ stuffed animals/ stuffed animals/ stuffed animals, chair cushion/ rugs/ rugs/ fake plant/ stuffed animals, chair cushion, fake flowers/ paper plants, mobiles from ceiling, chair cushion, rug/ rugs, chair cushion, fake flowers, stuffed animals/ rugs, fake tree/ chair cushions/ stuffed animals, pillows, mobiles from ceiling, chair cushion/ rugs, pillows/ fake plants, blanket/ rug, chair cushion, pillows/ rug/ stuffed animals/ stuffed animal/ stuffed animals/ carpet, pillows, chair cushion/ stuffed animals, chair cushion, rug/ rugs/ rugs, curtains, stuffed animals/ rugs, paper mobiles, fabric chair/ chair/ microwave/ microwave, coffee pot/	х			12/1/16		
13. No structural or physical gaps around exit doors	148	gap at top of outside door		X	17190	1/10/17		
14. No improperly stored materials/chemicals	126/ Closet between 202 &	materials on shelves too close to ceiling/ materials on shelves too close to ceiling/	x			12/1/16		
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)								
16. Barrier mats vacuumed well								
17. Fish tanks are clean and located away from vents/thermostats								
18. Waterproof barriers in place for plants and no standing water	102 (Princ. Office)	Plant needs dish	x			12/1/16	12/1/16	

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19. Sinks and fountains drain quickly and work properly including absence of leaks	134	sink handles need tightening		Х					
20. No standing water in sinks, fountains, on counter									
21. Carpet dry nearby sinks, fountains									
22. Soap and paper towels available									
23. All electrical outlets secure, no frayed wires on equipment									
24. All electrical cords secured and not extending across walkways	120/ 130/ 129/ 134/ 204/ 202/ 201/ 133/ 134/ 135/ 210/ 207/ 147/ 209/ 145/ 146/ 153/ 154/ 155	need yellow cord cover/ need a yellow cord cover/ ne	X			12/1/16			
25. No extension cords used as permanent wiring									
26. No electrical equipment near sinks or source of water									
27. No exposed disconnected wires									
ADJACENT SCHOOL GROUNDS 20 20 20 20 20 20 20 20 20 20 20 20 20									
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	COMMENTS/W ORK ORDER	ASSIGNED TO	COMPLETION DATE	30 DAY REVISIT	CLOSED
28. No litter									

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29. No large insect populations (wasps, bees)								
30. Awnings secure, no leaks								
31. Shrubbery not near vents or windows which can be opened								
32. Trees do not provide access to roof								
33. No broken windows								
34. Windows are closed								
35. Exterior doors are closed								
36. No pools of standing/stagnant water								
37. Exterior veneer intact								
38. Outside lights working and intact								
39. Gutters and downspouts clear/working								
40. No stains from roof on outside walls								
41. Bins from garbage and recycling clearly marked								
42. Hard surfaces (sidewalks, etc.) cleared of any turf application								

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43. Proper maintenance of planted beds and other vegetation								
44. Landscaping and turf look healthy and disease free								
COMMENTS:								